

## **MISSION DIRECTOR**

St Joan of Arc, a suburban Catholic parish located northwest of Columbus, Ohio, is hiring a Mission Director. This is a new position which will provide leadership and day to day supervision, to staff and volunteers, for the planning and management of all Pastoral Ministries at St. Joan of Arc Parish, on behalf of the Pastor, and in conjunction with the Parish Steering Committee. The major areas of programming are Liturgy, Music, Youth Faith Formation, Adult Faith Formation, and Missionary Discipleship. The Mission Director helps the Directors of these ministries in implementing the vision of the Parish in a collaborative and unified way. The position is involved in the long term planning and development of Parish programming, and assists the Directors in establishing and achieving annual goals, and assists the programming that occurs. The Mission Director regularly meets with the Pastor and other clergy assigned to the Parish to both receive input and inform them of the daily operation of the many ministries. In this way, the Mission Director serves as a Chief of Staff for the Pastor.

St Joan of Arc is a parish of approximately 3,900 registered families. It has a large Parish School of Religion (1,500 students), a growing Adult Faith Formation program and Missionary Discipleship programs.

A Master's degree in Catholic Theology or equivalent is preferred. The successful candidate should have experience and familiarity with the various aspects of parish ministry, including liturgy, catechesis and faith formation, youth ministry, charity, and parish outreach activities. The candidate also must have proven leadership skills, including interpersonal relations, conflict resolution, management and supervision, budget preparation and collaboration.

Job offer is contingent on the successful passing of the mandatory background screening and completion of the VIRTUS "Protecting God's Children" course.

To apply, or to obtain a more detailed job description, please contact Marcy Rolph, Business Manager at [mrolph@stjoanofarcpowell.org](mailto:mrolph@stjoanofarcpowell.org) or (614) 761-0905.